



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, OCTOBER 15, 2018 @ 5:00 P.M. AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403, WITH THE FOLLOWING MEMBERS **PRESENT:** CHARLES CHRISTMAS, B.J. COUVILLION, JUSTIN PROCTOR, BRIAN SHIREY AND RANDY TRICOU.

ABSENT: NONE

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; RANDI MATTHEWS OF TAYLOR & MATTHEWS; CHUCK SPANGLER AND JAY PITTMAN, ENGINEERS FOR THE DISTRICT; BRAD CASCIO, COUNSEL FOR THE DISTRICT AND GENE MYERS, OPERATIONS MANAGER.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE SEPTEMBER 17, 2018 MEETING MINUTES

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS

GENERAL MANAGER'S REPORT---JASON HOOD

JASON HOOD DISTRIBUTED PICTURES OF A CRANE WHICH THE DISTRICT NOW USES TO PICK UP PUMPS WHEN BROUGHT TO THE SHOP; HE STATED THAT IT HAS BECOME DANGEROUS TO USE, SO THE WORK HAS BEEN DONE MANUALLY BY PERSONELL.

MR. HOOD PROPOSED LEASING A (1) ONE-TON PICKUP WITH A CRANE TO PULL PUMPS OUT OF THE WET WELLS AND CLEAN OR LOAD INTO THE TRUCK, AT A COST OF \$771.00 A MONTH WHICH WOULD INCLUDE A MAINTENANCE PACKAGE.



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MR. HOOD INVITED QUESTIONS AND AFTER A BRIEF DISCUSSION, IT WAS DECIDED TO **LEASE A CRANE TRUCK** FOR THE DISTRICT AT A COST OF \$771.00 A MONTH WITH MAINTENANCE PACKAGE.

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE THE **LEASE OF A (1) ONE-TON PICKUP WITH A CRANE,** WITH A MAINTENANCE PACKAGE, AT A COST OF \$771.00 A MONTH
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

JASON HOOD ADVISED THE BOARD THAT HE HAS RECEIVED A REQUEST FROM THE MOSQUITO DISTRICT TO FILL IN THE **OLD KINTALLY PLANT**, AS IT HAS BECOME A "MOSQUITO FARM", DUE TO THE NUMEROUS HOLES IN IT THAT HAVE FILLED WITH WATER; THE ABANDONED PLANT HAS BECOME A LIABILITY AND MR. HOOD IS HAVING IT FILLED IN WITH SAND.

JASON HOOD DISTRIBUTED COPIES OF THE DRAFT FOR CRITERIA FOR "**TERRITORY RELEASE.**" HE REQUESTED THAT THE BOARD REVIEW IT AND ADDRESS IT AT NEXT MONTH'S MEETING.

JASON HOOD DISTRIBUTED COPIES OF THE DRAFT OF THE DISTRICT'S "**MISSION STATEMENT**", AS WELL.



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SCARLETT GLENN---JASON HOOD ADVISED THE BOARD THAT THE DISTRICT HAS RECEIVED A REQUEST FROM THE DEVELOPER OF SCARLETT GLENN SUBDIVISION, WHICH CONSISTS OF (43) FORTY-THREE HOUSES. AS OF RIGHT NOW, MODAD UTILITIES IS MAINTAINING THE SYSTEM, HOWEVER THE DEVELOPER STATES THAT IT HAS NEVER BEEN FORMALLY DONATED TO MODAD UTILITIES. THE DEVELOPER WOULD LIKE TO DONATE THE SYSTEM TO THE SEWERAGE DISTRICT.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE DONATION OF SYSTEM AT **SCARLETT GLENN SUBDIVISION**, PENDING ALL LEGAL AND ENGINEERING REQUIREMENTS BEING MET
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

ENGINEERING REPORT---CHUCK SPANGLER & JAY PITTMAN

CHUCK SPANGLER ADVISED THE BOARD THAT THE DEVELOPERS OF CYPRESS RESERVE WOULD LIKE TO TIE INTO DISTRICT'S STATION AT HWY. 445 AND HWY. 22.

CHUCK SPANGLER STATED THAT THE APPRAISAL HAS COME IN FOR THE STEADMAN HEIR PROPERTY OF .86 ACRE ON 22 EAST.

MOTION WAS MADE BY BRIAN SHIREY TO EXTEND TO THE STEADMAN HEIRS THE APPRAISED VALUE OF THE .86 ACRE ON 22 EAST.
SECONDED BY RANDY TRICOU AND MOTION **PASSED**
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1. BOND PROJECTS---CURRENT (APPROVED) BUDGET = \$9,890,000 (\$8,885,000 BOND FUNDS/\$1,005,000 TPSD#1 FUNDS):

A. SYSTEM EXPANSION (LA445/LA22) – FIELD SURVEYS/AERIAL SURVEYS COMPLETE ON LA445 (L.S.#1 & L.S.#2); LA22 SURVEY COMPLETE (L.S.#3. RECEIVED PRELIMINARY AGREEMENT ON TWO (2) OF THREE (3) LIFT STATION SITES.

1. CHAMP COOPER SCHOOL (L.S.#1) SURVEY PLAT COMPLETED; **COOPERATIVE ENDEAVOR AGREEMENT WITH TPSS IS BEING CIRCULATED FOR FINAL APPROVAL.**

2. CYPRESS RESERVE (L.S.#2): L.S. SITE SURVEY PRELIMINARILY COMPLETED (AWAITING FINAL SURVEY FROM QUALITY ENGINEERING.) NEED CEA WITH DEVELOPER.

3. LA22 EAST OF FIRETOWER ROAD (L.S.#3): SURVEY COMPLETE; APPRAISAL COMMENCED; THEN SUBMIT PURCHASE OFFER; THEN COMPLETE PURCHASE.

4. GRAVITY SS WORK: GRAVITY SS WORK FROM I-12 TO MIKE COOPER ROAD TO REMAIN IN BASE BID; GRAVITY SS WORK IN THE VICINITY OF L.S.#2 & L.S.#3 TO BE BID AS ADDITIVE ALTERNATES (EST. \$400,000.)

B. LIFT STATION IMPROVEMENTS (FY2017) - INCLUDES BON AIRE L.S./F.M. IMPROVEMENTS, BEDICO (CHARTRUESE) LIFT STATION, AND CHAD DRIVE L.S.

1. DNA UNDERGROUND AT 63.47% COMPLETION;
JAY PITTMAN GAVE DETAILED UPDATE ON THIS.

C. SOUTHEAST WWTP IMPROVEMENTS

1. RESPONDED TO LADH COMMENTS; PERMIT EXPECTED NO LATER THEN 10/31.



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C. SOUTHEAST WWTP IMPROVEMENTS (CONT.)

2. REVISION OF DISCHARGE PERMIT REQUIRED BY LADEQ. BEING HANDLED FOR TPSD#1 BY TERRACON.

3. REVISED ADVERTISING/BID SCHEDULE TO BE PREPARED UPON RECEIPT OF PERMITS.

D. BEDICO REGIONAL WWTP IMPROVEMENTS -
UPGRADING TO 900,000 G/P/D

1. ENGINEERING DESIGN, PLANS AND SPECS = 75% COMPLETE.
2. ELECTRICAL SERVICE (BY ENTERGY) ISSUES RESOLVED.
3. SITE ACCESS REMAINS QUESTIONABLE.
4. LADEQ PERMIT MODIFICATION NECESSARY TO COORDINATE WITH TERRACON).
5. LADH PERMIT SUBJECT TO LADEQ COMMENTS (YET TO BE OBTAINED).
6. PROJECT SCHEDULE SUBJECT TO LADH/LADEQ PERMIT APPROVALS.

E. SOUTHEAST WWTP MAINTENANCE BUILDING -
TO BE ADDRESSED AFTER NEW S.E.W.W.T.P. IS IN SERVICE.

F. MISCELLANEOUS BOND ISSUE PROJECTS -
UPDATED BOND ISSUE PROJECT LIST AND BUDGETS ANTICIPATED LATE 2018; DEPENDENT ON S.E.W.W.T.P. AND LA445/LA22 BIDS.

2. SELF-FUNDED/IMMEDIATE PROJECTS-

- A. NORTHWEST WWTP LEVEE WORK - POND LEVEE CONFIGURATION AND ADDITIONAL AERATION TO BE HANDLED "IN-HOUSE" (RATHER THAN SEEKING BIDS).



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3. REQUISITIONS

- A. RECOMMEND APPROVAL OF REQUISITION#14 TO SPANGLER ENGINEERING, INV. 18-104 (L.S. IMPROVEMENTS FOR YEAR 2017 = \$7,698.94) AND INV. 18-107 (SEWER EXPANSION (LA445/LA22) = \$41,586.00.
- B. RECOMMEND APPROVAL OF REQUISITION #15 TO DNA UNDERGROUND (CERT.#5 = \$174,955.09).
- C. RECOMMEND APPROVAL OF REQUISITION #16 TO K & L TESTING, INC. (INV. 14077 = \$360.50).

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #14 TO SPANGLER ENGINEERING, INV. 18-104 (L.S. IMPROVEMENTS FOR YEAR 2017 = \$7,698.94) AND INV. 18-107 (SEWER EXPANSION (LA445/LA22) = \$41,586.00

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

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MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #16 TO K & L TESTING, INC. (INV. 14077 = \$360.50)

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FINANCIAL REPORT---RANDI MATTHEWS

RANDI MATTHEWS DISTRIBUTED COPIES OF THE STATEMENT OF REVENUES AND EXPENDITURES FOR (9) NINE MONTHS ENDING SEPTEMBER 30, 2018, DISCUSSED DETAILS AND INVITED QUESTIONS.



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MOTION WAS MADE BY B.J. COUVILLION TO ACCEPT THE STATEMENT OF REVENUES AND EXPENDITURES FOR (9) NINE MONTHS ENDING SEPTEMBER 30, 2018.

SECONDED BY BRIAN SHIREY AND MOTION **PASSED**
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ATTORNEY'S REPORT---BRAD CASCIO

BRAD CASCIO ADVISED THE BOARD THAT THE DEVELOPERS OF SCARLETT GLEN SUBDIVISION HAVE AN INFORMAL AGREEMENT WITH MODAD UTILITIES TO MAINTAIN THE SYSTEM AT SUBDIVISION. MR. CASCIO ADVISED THE BOARD THAT HE HAS DRAFTED AN ACT OF DONATION, BUT THE DEVELOPERS HAVE ASKED FOR A "HOLD HARMLESS" CLAUSE IN THAT DONATION.

A DISCUSSION REGARDING THE "HOLD HARMLESS" CLAUSE FOLLOWED, AFTER WHICH TIME CHARLES CHRISTMAS ADVISED MR. CASCIO THAT ANY ACT OF DONATION WOULD NOT INCLUDE SUCH A CLAUSE.

BRAD CASCIO ADVISED THE BOARD THAT AN AGREEMENT HAS BEEN REACHED REGARDING THE AIRPORT ROAD PROPERTY. HE STATED THAT THE CITY HAS STIPULATED THAT IF THEY INCREASE THEIR RATES, IT WILL PASS ON TO THE CONSUMER, THE DISTRICT'S AMOUNT WOULD NOT DECREASE.



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BRAD CASCIO ADVISED THE BOARD THAT THE AGREEMENT WITH THE SCHOOL BOARD IS READY, AND IS AWAITING SCHOOL BOARD APPROVAL.

MEMBER'S PRIVILEGES

NO REPORT.

MOTION WAS MADE BY B.J. COUVILLION TO ADJOURN MEETING
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