



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, DECEMBER 17, 2018 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403, WITH THE FOLLOWING MEMBERS **PRESENT**: CHARLES CHRISTMAS, B.J. COUVILLION, BRIAN SHIREY, RANDY TRICOU AND JUSTIN PROCTOR.

ABSENT: NONE

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; RANDI MATTHEWS OF TAYLOR & MATTHEWS; CHUCK SPANGLER AND JAY PITTMAN, ENGINEERS FOR THE DISTRICT; GENE MYERS, OPERATIONS MANAGER; BRAD CASCIO, ATTORNEY FOR THE DISTRICT.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE NOVEMBER 19, 2018 MEETING MINUTES

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS

JASON HOOD---GENERAL MANAGER

SCARLETT GLENN---JASON HOOD ADVISED THE BOARD THAT THIS DONATION HAS BEEN FINALIZED, MAINTENANCE HAS BEEN RUN, AND THE PLANT IS IN GOOD SHAPE.

JASON HOOD ADVISED THAT PRELIMINARY PLANS HAVE BEEN FINALIZED FOR THE RELEASE OF THE PROPERTY OWNED BY FRANK SPALITTA LOCATED AT 15073 CLUB DELUXE ROAD IN HAMMOND.

JASON HOOD PRESENTED COPIES OF THE 2019 HOLIDAY SCHEDULE FOR THE DISTRICT FOR APPROVAL.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE 2019 HOLIDAY SCHEDULE FOR THE DISTRICT

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**

ALL IN FAVOR, COUVILLION NAY

JASON HOOD ADVISED THE BOARD THAT THE SEWERAGE DISTRICT OFFICES WILL MOVE INTO THE CLAUSEN BUILDING AFTER THE FIRST OF THE YEAR.



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MINUTES---BOARD MEETING (CONT.)
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PAGE 2

JASON HOOD ADVISED THE BOARD THAT THE DISTRICT HAS RECEIVED ONLY ONE BID FOR 2019 FUEL PURCHASE; HE RECOMMENDED APPROVAL AND AWARD TO PURE OIL CO., THE ONLY BIDDER.

MOTION WAS MADE BY RANDY TRICOU TO ACCEPT THE BID FOR 2019 FUEL PURCHASE FROM PURE OIL CO., IN THE AMOUNT OF \$.30 OVER RACK PRICE FOR GASOLINE AND \$.10 OVER RACK PRICE FOR DIESEL

SECONDED BY BRIAN SHIREY AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY JUSTIN PROCTOR TO APPROVE END OF YEAR COMPILATION AND MONTHLY ENGAGEMENT LETTER WITH TAYLOR AND MATTHEWS, C.P.A. FIRM.

SECONDED BY BRIAN SHIREY AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS

ENGINEERING REPORT---CHUCK SPANGLER AND JAY PITTMAN

1. **BOND PROJECTS**---CURRENT (APPROVED) BUDGET = \$9,890,000 (\$8,885,000 BOND FUNDS/\$1,005,000 TPSD1 FUNDS):
 - A. **SYSTEM EXPANSION (LA445/LA22)** – FIELD SURVEYS/AERIAL SURVEYS COMPLETE ON LA 445 (L.S. #1 & L.S. #2); SEARCH FOR L.S. #3 SITE (LA22) ONGOING.
 1. CHAMP COOPER SCHOOL (L.S. #1) & CYPRESS RESERVE (L.S.#2): SURVEYS AND COOPERATIVE ENDEAVOR AGREEMENTS EXECUTED.
 2. LA22 EAST OF FIRETOWER ROAD (L.S. #3): “NEW” SITE FOUND BY JASON HOOD; COMMENCED SURVEY TO BE FOLLOWED BY APPRAISAL AND “OFFER TO PURCHASE.”
 - B. **LIFT STATION IMPROVEMENTS (FY2017)** – INCLUDES BON AIRE LS/FM IMPROVEMENTS, BEDICO (CHARTREUSE) LIFT STATION, AND CHAD DRIVE L.S.
 1. DNA UNDERGROUND AT 80.8% COMPLETION
 - C. **SOUTHEAST WWTP IMPROVEMENTS**
 1. LADH PERMIT ISSUED
 2. REVISED DISCHARGE PERMIT BEING PLACED ON “PUBLIC NOTICE” END OF DECEMBER; COMMENT PERIOD EXPIRES END OF JANUARY; ADVERTISING/BID SCHEDULE NOW PLANNED AS FOLLOWS:



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PAGE 3

SOUTHEAST WWTP IMPROVEMENTS (CONT.)

2/15/2019 (FRI.)	COMMENCE ADVERTISING FOR BIDS
2/28/2019 (THURS.)	PRE-BID CONFERENCE (10:00 A.M.; ENGINEER'S OFFICE)
3/15/2019 (FRI.)	OPEN BIDS (10:00 A.M. PARISH ENVIRONMENTAL SERVICES BLDG.)
3/18/2019 (MON.)	AWARD OF BID (5 P.M. REGULAR MEETING OF TPSD1)
04/01/2019 (MON.)	PRE-CONSTRUCTION CONFERENCE (11 A.M. TPSD1 ENGINEER'S OFFICE)
04/08/2019 (MON.)	COMMENCE CONSTRUCTION – 365 CALENDAR DAYS
04/08/2019 (WED.)	COMPLETE CONSTRUCTION – FINAL INSPECTION

D. BEDICO REGIONAL WWTP IMPROVEMENTS –UPGRADING TO 900,000 G/P/D

1. ENGINEERING DESIGN, PLANS & SPECS = 75% COMPLETE.
2. SITE ACCESS REMAINS QUESTIONABLE.
3. LADEQ PERMIT MODIFICATION NECESSARY (TO COORDINATE WITH TERRACON).
4. LADH PERMIT SUBJECT TO LADEQ COMMENTS (YET TO BE OBTAINED).
5. PROJECT SCHEDULE SUBJECT TO LADH/LADEQ PERMIT APPROVALS.

E. SOUTHEAST WWTP MAINTENANCE BUILDING – TO BE ADDRESSED AFTER NEW SOUTHEAST WWTP IS IN SERVICE.

F. MISCELLANEOUS BOND ISSUE PROJECTS---UPDATED BOND ISSUE PROJECT LIST/BUDGETS EXPECTED EARLY 2019; DEPENDENT ON SOUTHEAST WWTP & LA445/LA22 BIDS.

2. SELF-FUNDED/IMMEDIATE PROJECTS:

- A. NORTHWEST WWTP LEVEE WORK – POND LEVEE CONFIGURATION AND ADDITIONAL AERATION BEING HANDLED BY CLEARWATER UTILITIES.

3. STANDARD SPECIFICATIONS PROPOSED REVISION #2

- A. ADDING BARNES AS ACCEPTABLE PUMP MANUFACTURER.

4. REQUISITIONS

- A. RECOMMEND APPROVAL OF REQUISITION #19 TO DNA UNDERGROUND (CERT. #7 = \$72,086.00).
- B. RECOMMEND APPROVAL OF REQUISITION #20 TO SPANGLER ENGINEERING (INV. 18-25 = \$3,172.17: L.S. IMPROVEMENTS (FY2017).



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PAGE 4

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #19 TO DNA UNDERGROUND (CERT. #7 = \$72,086.00)
SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #20 TO SPANGLER ENGINEERING (INV. 18-25 = \$3,172.17: L.S. IMPROVEMENTS (FY2017)
SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

JAY PITTMAN ADVISED THE BOARD OF CHANGE ORDER #2 FOR LIFT STATION AND FORCE MAIN IMPROVEMENTS IN THE AMOUNT OF \$22,180.54 THAT HAS BEEN ADDED TO CONTRACT.

MOTION WAS MADE BY JUSTIN PROCTOR TO APPROVE CHANGE ORDER NO. 2 ON LIFT STATION AND FORCE MAIN IMPROVEMENTS FY2017
SECONDED BY BRIAN SHIREY AND MOTION **PASSED**
ALL IN FAVOR; TRICOU ABSTAINING

MOTION MADE BY BRIAN SHIREY TO APPROVE AMENDMENT TO THE "STANDARD SPECIFICATIONS FOR ACCEPTANCE"
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

FINANCIAL REPORT---RANDI MATTHEWS

RANDI MATTHEWS DISTRIBUTED COPIES OF THE STATEMENT OF REVENUES AND EXPENDITURES FOR (11) ELEVEN MONTHS ENDING NOVEMBER 30, 2018, DISCUSSED DETAILS AND INVITED QUESTIONS.



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PAGE 5

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE STATEMENT OF REVENUES AND EXPENDITURES FOR (11) ELEVEN MONTHS ENDING NOVEMBER 30, 2018
SECONDED BY RANDY TRICOU AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY JUSTIN PROCTOR TO APPROVE THE 2019 PROPOSED BUDGET
SECONDED BY BRIAN SHIREY AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

ATTORNEY'S REPORT---BRAD CASCIO

BRAD CASCIO ADVISED THE BOARD THAT THE SCARLETT GLENN DONATION HAS BEEN FINALIZED AND THE COMPANY AGREEMENT FOR THE SECOND LIFT STATION SITE AT CYPRESS RESERVE COMPLETED.

MEMBERS' PRIVILEGES

NONE

MOTION WAS MADE BY B.J. COUVILLION TO ADJOURN MEETING
SECONDED BY BRIAN SHIREY AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS