



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, FEBRUARY 18, 2019 @ 5:00 P.M. AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403, WITH THE FOLLOWING MEMBERS **PRESENT:** B.J. COUVILLION, JUSTIN PROCTOR, RANDY TRICOU AND BRIAN SHIREY.

ABSENT: CHARLES CHRISTMAS

ALSO PRESENT: JASON HOOD, GENERAL MANAGER, GENE MYERS, OPERATIONS MANAGER, BRAD CASCIO, ATTORNEY FOR THE DISTRICT; JAY PITTMAN AND CHUCK SPANGLER, ENGINEERS FOR THE DISTRICT; RANDI MATTHEWS OF TAYLOR & MATTHEWS.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE JANUARY 22, 2019 MEETING MINUTES
SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

GENERAL MANAGER'S REPORT---JASON HOOD

JASON HOOD ADVISED THE BOARD MEMBERS THAT CLEARWATER UTILITIES HAS COMPLETED THE REMOVAL OF FORCE MAIN AT THE RUFUS BANKSTON LIFT STATION.

HE ALSO ADVISED THAT A NEW CONTROL PANEL HAS BEEN INSTALLED AT THE PATTI ROAD LIFT STATION.

FINANCIAL REPORT---RANDI MATTHEWS

RANDI MATTHEWS DISTRIBUTED COPIES OF THE STATEMENT OF REVENUES AND EXPENDITURES FOR THE (1) ONE MONTH ENDING JANUARY 31, 2019, DISCUSSED DETAILS AND INVITED QUESTIONS.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE STATEMENT OF REVENUES AND EXPENDITURES FOR (1) ONE MONTH ENDING JANUARY 31, 2019.
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE THE ADOPTION OF 2018 LOUISIANA AUDIT COMPLIANCE QUESTIONNAIRE.
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
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MINUTES--BOARD MEETING (CONT.)
MONDAY, FEBRUARY 18, 2019 @ 5:00 P.M.

PAGE 2

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE THE 2019 WORKMAN'S COMPENSATION INSURANCE POLICY FROM L.W.C.C., PRO-RATED MARCH-DECEMBER FOR \$34,000.
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

APPROVAL OF T.P.S.D. SEXUAL HARASSMENT PREVENTION POLICY---AFTER A BRIEF DISCUSSION BY THE BOARD, IT WAS DECIDED TO TABLE THIS MATTER UNTIL NEXT MONTH'S MEETING.

MOTION WAS MADE BY JUSTIN PROCTOR TO ADOPT A RESOLUTION TO AUTHORIZE JASON HOOD TO SIGN ALL D.R.U. (DISASTER RECOVERY UNIT) CONTRACT DOCUMENTS.
SECONDED BY BRIAN SHIREY AND MOTION **PASSED**
ALL IN FAVOR; NON NAYS

MOTION WAS MADE BY JUSTIN PROCTOR TO AUTHORIZE JASON HOOD TO SEEK BIDS FOR A NEW MINI-EXCAVATOR FOR THE DISTRICT.
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

ENGINEER'S REPORT---CHUCK SPANGLER & JAY PITTMAN

1. **BOND PROJECTS**---CURRENT (APPROVED) BUDGET = \$9,890,000 (\$8,885,000 BOND FUNDS/\$1,005,000 TPSD#1):
 - A. **SYSTEM EXPANSION (LA445/LA22** – FIELD SURVEYS/AERIAL SURVEYS COMPLETE ON LA445 (L.S.#1 & L.S.#2; SEARCH FOR L.S.#3 SITE (LA22 ONGOING):
 1. CHAMP COOPER SCHOOL (L.S.#1) & CYPRESS RESERVE (L.S.#2): SURVEYS AND COOPERATIVE ENDEAVOR AGREEMENTS COMPLETED; NEED EXECUTED C.E.A FROM D.R. HORTON (L.S.#2).
 2. LA22 IN THE VICINITY OF FIRETOWER ROAD (L.S.#3): "NEW" SITES BEING PURSUED BY JASON HOOD; COMMENCED SURVEY ON ONE OF THE POTENTIAL SITES; TO BE FOLLOWED BY APPRAISAL AND "OFFER TO PURCHASE."
 - B. **LIFT STATION IMPROVEMENTS (FY2017)** – INCLUDES BON AIRE L.S./F.M. IMPROVEMENTS, BEDICO (CHARTREUSE) LIFT STATION AND CHAD DRIVE L.S.



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PAGE 3

LIFT STATION IMPROVEMENTS (FY 2017) (CONTINUED)

1. DNA UNDERGROUND AT 92.88% COMPLETION
2. ALL THREE (3) LIFT STATIONS & FORCE MAINS ARE ON-LINE; WAITING FOR GENERATOR DELIVERY/STARTUP AT CHARTREUSE L.S.

C. SOUTHEAST WWTP IMPROVEMENTS:

1. LADH PERMIT ISSUED
2. PUBLIC COMMENT PERIOD EXPIRED 2/14; WAITING FOR REPLY FROM LADEQ TO COMMENCE ADVERTISING/BID SCHEDULE

D. BEDICO REGIONAL WWTP IMPROVMENTS – UPGRADING TO 900,000 G/P/D

1. ENGINEERING DESIGN, PLANS & SPECS = 90% COMPLETE
2. “BEDICO ACCESS ROAD” (DUSTY LANE) DESIGN COMPLETE: \$82,000 PROJECT BUDGET
3. LADEQ PERMIT MODIFICATION NECESSARY (TO COORDINATE WITH TERRACON)
4. LADH PERMIT SUBJECT TO LADEQ COMMENTS (YET TO BE OBTAINED)
5. PROJECT SCHEDULE SUBJECT TO LADH/LADEQ PERMIT APPROVALS

E. SOUTHEAST WWTP MAINTENANCE BUILDING – TO BE ADDRESSED AFTER NEW SOUTHEAST W.W.T.P. IS IN SERVICE.

F. MISCELLANEOUS BOND ISSUE PROJECTS – UPDATE BOND ISSUE PROJECT LIST/BUDGETS EXPECTED BY JUNE 2019; DEPENDENT ON SOUTHEAST W.W.T.P. & SYSTEM EXPANSION (LA445/LA220 BIDS.

2. SELF-FUNDED/IMMEDIATE PROJECTS:

- A. BEDICO WWTP ALL-WEATHER ACCESS ROAD (SEE ABOVE D.2)
- B. NORTHWEST WWTP LEVEE WORK – POND LEVEE CONFIGURATION AND ADDITIONAL AERATION BEING HANDLED BY CLEARWATER UTILITIES
- C. CLUB DELUXE SEWER EXPANSION – NEW REQUEST TO PROVIDE SEWER SERVICE ON CLUB DELUXE ROAD
- D. LONG-RANGE PLANS FOR WWTP – LA 22



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PAGE 4

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #23 TO DNA UNDERGROUND (CERT.#9 = \$119,230.70); REQUISITION #24 TO SPANGLER ENGINEERING (INV. 19-22 = \$5,246.78: L.S. IMPR. (FY20170); REQUISITION #25 TO E.L.O.S. (INV. 3276 = \$8,473.50; COE PERMITS SYSTEM EXPANSION –LA445/LA22); REQUISITION #26; ANDREW FALLER SURVEYING, PLS (VARIOUS INVOICES FOR LIFT STATION SURVEY PLATS, ELEVATIONS & PERMITS LA445/LA22 = \$5,430.00).

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

JASON HOOD ADVISED THE BOARD THAT HE HAS RECEIVED (2) TWO BIDS FOR THE SURPLUS OF A 2011 FORD PICKUP, VIN #1FTMF1CM9BKD31770, THE HIGHEST BID BEING \$2,277.00 FROM LYNN'S ENTERPRISES.

MOTION WAS MADE BY JUSTIN PROCTOR TO ACCEPT THE HIGH BID OF \$2,277.00 FROM LYNN'S ENTERPRISES FOR A 2011 FORD PICKUP, VIN #1FTMF1CM9BKD31770.

SECONDED BY BRIAN SHIREY AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY BRIAN SHIREY TO AMEND AGENDA TO ALLOW JASON HOOD TO MAKE OFFER ON LAND APPRAISAL AT POSSIBLE THIRD LIFT STATION SITE ON HIGHWAY 22.

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY BRIAN SHIREY TO AUTHORIZE JASON HOOD TO MAKE AN OFFER ON LAND, APPRAISED BY BUCK MAURIN FOR \$22,000.00, FOR A POSSIBLE THIRD LIFT STATION SITE ON HIGHWAY 22 EAST.

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
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MEMBER'S PRIVILEGES

NO REPORT



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MONDAY, FEBRUARY 18, 2019 @ 5:00 P.M.

PAGE 5

MOTION WAS MADE BY JUSTIN PROCTOR TO ADJOURN THE MEETING
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
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