



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa
15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON TUESDAY, FEBRUARY 18, 2020 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403.

PRESENT: JUSTIN PROCTOR, JAMES MILLER, B.J. COUVILLION, BRIAN SHIREY, AND SAMMY RICHMOND.

ABSENT: NONE

ALSO, PRESENT: JASON HOOD, GENERAL MANAGER; CHUCK SPANGLER AND JAY PITTMAN, OF SPANGLER ENGINEERING; RANDI MATTHEWS, OF TAYLOR & MATTHEWS; BRAD CASCIO, ATTORNEY FOR THE DISTRICT

I. CALL TO ORDER: President Chairman, **Brian Shirey** called the meeting to order @5:00 pm.

II. Roll Call: Brian Shirey (P), Justin Proctor (P), Sammy Richmond (P), James Miller(P), and B.J. Couvillion (P).

III. APPROVAL OF MINUTES FROM THE JANUARY 21, 2020 MEETING.

There was a motion made by B.J. Couvillion and seconded by Justin Proctor to approve minutes from the January 21, 2020 meeting.

Vote all in favor. No nays.

IV. MANAGER'S REPORT (JASON HOOD)

Jason stated 133 permits were issued in January and 5 were new addresses.

Jason informed the board; he was contacted by Council woman Bridgette Hyde concerning the noise coming from the blowers at Scarlett Glen and Creekside Plant. The neighbors are complaining and are looking for a solution. Jason is looking into reducing the noise by installing insulated covers for the blowers to reduce noise.

Jason attended the last Monday Parish council meeting. It was approved that the government consultant to go to the Bond Commission and seek approval to bond out \$5.65 Million for sewerage infrastructure improvements on behalf of the Sewerage District.

Jason updated the board on new and current developments which will affect the customer base. There is a second phase added to the E. Bedico Creek development, Choctaw Ridge is under construction with 55 lots, along with the first phase of Fairhope subdivision that is 92 lots. Fireside RV Park is under construction,



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Averies Way on Hwy 445 is also underway. Then in the Hammond area Covington Ridge is roughly $\frac{3}{4}$ of the way constructed with 73 lots to come. Also Coburn Lakes is in early construction of their first phase with 73 home sites in the first phase. And lastly there is a development coming to the Bankston/Crisp Rd area of Arlington Heights that will be 88 lots.

V. FINANCIAL REPORT AND REVIEW (RANDI MATTHEWS)

*******Documents was provided to each board member for review*******

Randi highlighted expenses:

Bedico Trace and Booker Rd. lift station had pump repair.

Miller Mart had some repair.

Selser Lane lift station had \$107,622.12 of upgrade.

Snowball Circle Bedico Meadows had 2 Entergy bills that month.

Southeast Regional STP North for \$24,118.94 where the storage building was built.

West David pump repair.

There was a motion made by **B.J. Couvillion** and seconded by **Sammy Richmond** to approve financial report and review.

Vote all in favor. No nays.

VI. ENGINEER'S REPORT. (CHUCK SPANGLER)

*******Documents was provided to each board member for review*******



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Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.
Webb M. Anderson, P.E.
Jay C. Pittman, P.E.

ENGINEER'S REPORT

To: Mr. Brian Shirey, Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana, 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E.

Date: 18 February 2020

Projects/Status:

1. **MoDAD acquisition** – No recent changes.
2. **BOND PROJECTS [Series 2020]** – “Priority List” adopted 12/16/2019 (\$4.9 million in Series 2020 bonds). Status of all bond projects:
 - a. **System Expansion (LA445/LA22)**
 - (1) Construction by Richard Price Contracting ongoing.
 - (2) Force main work 50% complete; all 3 wet wells installed; utility conflicts on CC Road being resolved; total contract = 14.58%.
 - (3) Pay Estimate #2 approved for \$386,329.70 (see item “6.c.”).
 - b. **Southeast WWTP Improvements.**
 - (1) Construction by Lemoine ongoing.
 - (2) Concrete work 90% complete; 100% of equip. delivered; earthwork 90% complete; total contract = 62.13% complete
 - (3) Pay Estimate #8 approved for \$498,296.97 (see item “6.b.”).
 - (4) Changes to existing force main tie-ins being processed.
 - c. **Bedico Regional WWTP Improvements** – upgrade to 1,600,000 gpd
 - (1) Engineering (plans & specs) complete; permits applications submitted.
 - (2) Project schedule subject to LaDH/LaDEQ permit approvals.
 - d. **Southeast WWTP MAINTENANCE BUILDING/Conversion of Cell#1 /Planting of SE WWTP Wetlands** – to be addressed after new SE WWTP is in service. [Included in Series 2020 bond projects].
 - e. **UNIVERSITY AVENUE Lift Station Improvements (Burger King LS + Patti Rd Lift Station & Force Main to NW WWTP)** – Bids received Feb. 13, 2020; low bidder: Greenbriar DSLP (Bid Tab attached); constr. budget = \$850,000.
Recommend award to low bidder, Greenbriar DSLP, for the base bid in the amount of \$745,405.00.



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Engineer's Report
February 18, 2020
Page 2 of 2

2. **BOND PROJECTS [Series 2020]** - continued
 - f. **Lift Station Improvements [FY2020]** – Field work 75% complete; anticipate the need for a new lift station site at "West Pleasant Ridge LS". Bids to be sought early 3rd quarter 2020.
 - g. **Club DeLuxe Sewer Expansion** – Adding sewer service along Club DeLuxe Road (from Spalitta east to East Yellow Water Road).
 - (1) Travis LS site acquired.
 - (2) Jason acquiring private servitudes adjacent to R/W for SS mains (both north & south sides).
 - (3) Bids to be sought late 2nd quarter 2020.
3. **Self-funded/Immediate Projects:** –
 - a. **Selsers Lift Station ("Waterside Village")** – new pumping equipment + new force main to Booker North being accomplished under Maintenance contract. New (anticipated) flows from Coburn Lakes necessitating increase in FM size from Booker North to SE (see item "2.b.(4)").
 - b. **Happywoods/General Ott/Miller Mart** – Incorporated into "Lift Station Impr. [FY2020]" budget ("2.f." above).
4. **Permits/LaDEQ Compliance Order(s)** – Deferred to Jason for status
5. **VELMA Sewer Improvements [FY2020 LCDBG]** – Full LCDBG grant application submitted by Tangipahoa Parish Government; funding expected 2nd Quarter 2020.
6. **REQUISITIONS**
 - a. **Recommend approval of REQUISITION No. 50** – K & L Testing for SE WWTP QA/QC lab reports (Inv. 15208 = \$386.10).
 - b. **Recommend approval of REQUISITION No. 51** - The Lemoine Co. **Partial Pay Estimate No. 8** (SE WWTP Impr. = \$498,296.97).
 - c. **Recommend approval of REQUISITION No. 52** – Richard Price Contracting **Partial Pay Estimate No. 2** (System Expansion – LA445/LA22 = \$386,329.70).
 - d. **Recommend approval of REQUISITION No. 53** – Spangler Engineering (Inv. 20-15 = \$18,722.85: SE WWTP; and Inv. 20-16 = \$13,862.43: Syst. Exp. – LA445/LA22).

Respectfully Submitted,

T. C. Spangler, Jr., P.E.

cc: Mr. Jason Hood, TPSD1 General Manager
Mr. Gene Myers, TPSD1 Operations Manager



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There was a motion made by **B.J. Couvillion** and seconded by **Sammy Richmond** to approve requisition No. 50,52, and 53.

Vote all in favor. No Nays.

There was a motion made by **B.J. Couvillion** and seconded by **Sammy Richmond** to approve requisition No. 51.

Vote all in favor. No Nays.

Justin Proctor abstain from vote.

VII. Ratify and award low bid for the University Ave. lift station improvements. (Chuck Spangler)

Chuck Spangler ask to award bid to Greenbriar DSLP for the University Avenue lift station improvements.

There was a motion made by **B.J. Couvillion** and seconded by **Justin Proctor** to accept Chuck Spangler recommendation to award bid to Greenbriar DSLP for the University Ave. lift station improvements.

Vote all in favor. No nays.

VIII. Approval of change order #1 to the 2019 maintenance contract in the amount of \$7280.00 increase. (Jason Hood)

There was a motion made by **Sammy Richmond** and seconded by **B.J. Couvillion** to approve the change order #1 to the 2019 maintenance contract in the amount of \$7280.00 increase.

Vote all in favor. No Nays.

IX. Approval of the Disaster Recovery policy. (Jason Hood)

*****Documents was provided to each board member*****

Jason Hood informed the board about disaster recovery plan for computer system. Jason opened the floor for questions.

There was a motion made by **B.J. Couvillion** and seconded by **James Miller** to approve the Disaster Recovery policy.

Vote all in favor. No Nays.

X. Approval of the amended travel and expense policy. (Jason Hood)

*****Documents was provided to each board member*****



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Jason stated only thing need to be amended in the travel policy is the table for lodging and meals reimbursment. He opened the floor up for discussion.

There was a motion made by **Justin Proctor** and seconded by **B.J. Couvillion** to approve the amended travel and expense policy.

Vote all in favor. No nays.

XI. Member privileges.

None.

XII. Adjournment.

There was a motion made by **Justin Proctor** and second by **Sammy Richmond** to adjourn meeting.

Vote all in favor no nays.