



SEWERAGE DISTRICT NO. 1  
OF THE  
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403  
(985) 542-8877

**PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, JULY 20, 2020 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403.**

**PRESENT: BRIAN SHIREY, SAMMIE RICHMOND, JUSTIN PROCTOR, JAMES MILLER, AND B.J. COUVILLION**

**ALSO, PRESENT: JASON HOOD, GENERAL MANAGER; CHUCK SPANGLER AND JAY PITTMAN, OF SPANGLER ENGINEERING; RANDI MATTHEWS, OF TAYLOR & MATTHEWS; TANGIPAHOA PARISH COUCIL WOMAN BRIGETTE HYDE OF DISTRICT 9; BRAD CASICO, ATTORNEY FOR THE DISTRICT; TREY SANDERS, OF HANNIS T. BOURGEOIS CPA'S AND BUSINESS ADVISORS.**

**I. CALL TO ORDER: (BRIAN SHIREY)**

**II. ROLL CALL:**

**JUSTIN PROCTOR (P), BJ COUVILLION (P), JAMES MILLER (P), SAMMIE RICHMOND (P), BRIAN SHIREY (P)**

**III. APPROVAL OF MINUTES FROM THE JUNE 15, 2020 MEETING:**

There was a motion made by **B.J. Couvillion** and seconded by **Justin Proctor** to approve minutes from the June 15, 2020 meeting.

Vote all in favor. No nays.

**IV. MANAGERS REPORT (JASON HOOD)**

Jason stated June's permit total was 181 with 19 of those being new addresses.

The district collected more impact fees which will show up on next month's financial report from Coburn Lakes, Covington Ridge, and Summerfield Assisted Living Center.

Jason shared that 4 to 5 of the guys will be training on pump repair. Branes and Zoeller will be scheduling hands on training for moderate to small pump and panel repairs. Zoeller will bring them into their manufacturing plant for 3 days of training. Barnes does not offer training in their factory. Barnes will bring



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them to the Denham Springs for hands on repair and training. Allow the guys to handle some of our pump repairs in house to make us more efficient and save money.

And lastly, Jason informed the board that last Friday Todd Abshire with LRWA was in the office to perform a rate study audit for the LCDBG grant. This grant will fund the Velma sewer expansion. They use financial information such as revenue, expenses, and rates from the residential and commercial customers of the last three years to complete the study. This audit/rate study lets the grantor know that the project is started and funded. And that The Sewerage District has the means and ability to continue to maintain and operate the system and expansion once online. Todd notified me before he left that the District has scored high enough to continue moving forward with the grant.

#### **V. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)**

**\*\*\*\*\*Documents was provided to each board member for review. \*\*\*\*\***

Randi highlighted a few expenses and open the floor for questions.  
Jason also updated the board on self-funded projects.

There was a motion made by **BJ Couvillion** and seconded by **Sammie Richmond** to approve financial report and review.

Vote all in favor. No nays.

#### **VI. ENGINEER'S REPORT (CHUCK SPANGLER)**



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## Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.  
Webb M. Anderson, P.E.  
Jay C. Pittman, P.E.

### ENGINEER'S REPORT

To: Mr. Brian Shirey, Chairman  
& Board Members  
Sewerage District No.1 of Tangipahoa Parish  
15485 W. Club DeLuxe Road  
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E.

Date: 20 July 2020

Projects/Status:

1. **BOND PROJECTS [Series 2017 & Series 2020]** – “Priority List” adopted 12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1 Cash on Hand). Status of all bond projects:

a. **System Expansion (LA445/LA22)**

- (1) Construction by Richard Price Contracting progressing well.
- (2) Force main work 90% complete; total contract = 59.9% complete.
- (3) Pay Estimate #7 approved for \$421,203.49 (see item "5.b.").

b. **Southeast WWTP Improvements.**

- (1) Construction by Lemoine complete on new WWTP (in service).
- (2) Earthwork/levee removal commencing 7/20; total contract (WWTP + Earthwork) = 94.28% complete
- (3) Pay Estimate #13 approved for \$277,306.14 (see item "5.e.").
- (4) **Recommend approval of "Substantial Completion".**

c. **Bedico Regional WWTP Improvements** – upgrade to **1,600,000 gpd**

- (1) Engineering (plans & specs) complete; permits applications submitted.
- (2) Responded to 3<sup>rd</sup> round of LaDH comments.
- (3) Project schedule subject to LaDH/LaDEQ permit approvals.

d. **UNIVERSITY AVENUE Lift Station Improvements** (Burger King LS + Patti Rd Lift Station & Force Main to NW WWTP)

- (1) Construction by Greenbriar ongoing; total contract = 49.68% complete.
- (2) Pay Estimate #3 approved for \$86,440.74 (see item "5.d.").

e. **BOOKER NORTH LS/FM Improvements** –

- (1) "Notice to Proceed" issued effective 7/13/2020.
- (2) Undergoing submittals and shop drawing reviews.



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1. **BOND PROJECTS** - continued

f. **Lift Station Improvements [FY2020]** –

(1) **West Pleasant Ridge LS:** Lift station site acquisition progressing well.  
(2) **Miscellaneous Lift Station Improvements:** Engineering not yet begun; to include Holly Ridge LS, El Rancho LS; Tillman Park LS; SalMarDeb LS; Creekwood LS; Avalon Terrace LS; Green Acres LS; plus Happywoods/General Ott/Miller Mart force main work. Estimated 3<sup>rd</sup> Quarter 2020.

g. **Club DeLuxe Sewer Expansion** – Adding sewer service along Club DeLuxe Road (from Spalitta east to East Yellow Water Road).

- (1) Travis LS site acquired.
- (2) All private servitudes acquired (north side: east of Spalitta commercial development; south side: east of Ciolino/UPS).
- (3) Plans & specs 100% complete.
- (4) LaDH permit application submitted; awaiting commends and/or permit approval.
- (5) Bids to be sought c. August 2020 (subject to LaDH permit).

h. **Southeast WWTP MAINTENANCE BUILDING / Conversion of Cell#1 / Planting of SE WWTP Wetlands** – Architectural plans for "Maintenance Building" to commence within 30 days; wetlands/planting to complete subsequent to completion of final earthwork by Lemoine.

2. **Self-funded/Immediate Projects:** – **Recommend approval of bids for "Woodland Park Lift Station pumping equipment"** (Jason Hood)

3. **Permits/LaDEQ Compliance Order(s)** – Jay Pittman to report on status of Compliance Order "Permit Compliance Schedule".

4. **VELMA Sewer Improvements [FY2020 LCDBG]** – Engineering work 90% complete; final plans 60% complete; awaiting confirmation on Mandella Road Lift Station site.

5. **REQUISITIONS**

a. **Recommend approval of REQUISITION No. 72** – K & L Testing for SE WWTP QA/QC lab reports (Inv. 15520 = \$90.00).

b. **Recommend approval of REQUISITION No. 73** – Richard Price Contracting **Partial Pay Estimate No. 7** (System Expansion – LA445/LA22 = \$421,203.49).

c. **Recommend approval of REQUISITION No. 74** – Greenbriar DSLP **Partial Pay Estimate No. 3** (Univ. Ave. LS/FM Impr. = \$86,440.74).

d. **Recommend approval of REQUISITION No. 75** – Spangler Engineering (Inv. 20-59 = \$3,889.83; Univ. Ave. LS/FM Impr.; 20-57 = \$34,800.00; Velma FY2020 LCDBG Sewer Impr.; 20-60 = \$10,419.41; SE WWTP Impr.; and 20-58 = \$15,852.76; Syst. Exp. – LA445/22).

e. **Recommend approval of REQUISITION No. 76** – The Lemoine Co. **Partial Pay Estimate No. 13** (SE WWTP Impr. = \$277,306.14).

Respectfully Submitted,

T. C. Spangler, Jr., P.E.

cc: Mr. Jason Hood, TPSD1 General Manager  
Mr. Gene Myers, TPSD1 Operations Manager

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Motion made by **BJ Couvillion** and seconded by **James Miller** for recommendation of Spangler “Substantial Completion” of Southeast WWTP improvements.

Vote all in favor. No Nays.

**Justin Proctor** abstain from vote.

Motion made by **BJ Couvillion** and seconded by **Justin Proctor** to approve bid for Woodland Park Lift Station pumping equipment.

Vote all in favor. No Nays.

Motion made by **BJ Couvillion** and **Sammie Richmond** to approve requisitions **72,73,74,75, and 76.**

Vote all in favor. No nays.

**Justin Proctor** abstain from vote.

**VII. PRESENTATION AND ACCEPTANCE OF THE 2019 AUDIT REPORT. (TREY SANDERS)**

\*\*\*\*\*Documents was provided to each board member for review. \*\*\*\*\*

Trey Sanders highlighted few areas of the report. He stated that the overall 2019 audit report was clean unmodified opinion. They found no issues or concerns in the audit. Mr. Sanders open the floor for questions.

There was a motion made **Justin Proctor** and second by **BJ Couvillion** to approve the 2019 Audit Report.

Vote all in favor. No nays.

**VIII. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN TPSD1 AND TANGIPAHOA PARISH GOVERNMENT FOR LCDBG GRANT FUNDS TO EXPAND SEWER SERVICES IN THE VELMA AREA. (Jason Hood)**

\*\*\*\*\*Documents was provided to each board member for review. \*\*\*\*\*

Jason explained the grant funds and open the floor for questions.

There was a motion made by **BJ Couvillion** and seconded by **Sammie Richmond** to approve the Intergovernmental Agreement Between TPSD1 and Tangipahoa Parish Government for LCDBG grant funds to expand sewer services in the Velma area.

Vote all in favor. No nays.

**IX. AUTHORIZATION TO SURPLUS AND SEEK BIDS FOR ONE 2010 FORD F150 PICKUP TRUCK WITH THE VIN # 1FTMF1CWAKB55753. (JASON HOOD)**



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There was a motion made by **BJ Couvillion** and second by **James Miller** to authorize to surplus and seek bids for one 2010 Ford F150 pickup truck with Vin #1FTMF1CWAKB55753.

Vote all in favor. No nays.

**X. AUTHORIZATION TO ENTER INTO LEASE AGREEMENT WITH ENTERPRISE FLEET LEASING FOR A 2020/2021 CHEVROLET ½ TON WORK TRUCK (JASON HOOD)**

Jason stated that he asks the board for one new truck each year. He explained the benefits and opened the floor for questions.

There was a motion made by **Justin Proctor** and seconded by **BJ Couvillion** to approve the authorization to enter into lease agreement with Enterprise Fleet Leasing for a 2020 or 2021 Chevrolet ½ ton work truck.

Vote all in favor. No nays.

**XI. MEMBER PRIVILEGES.**

None

**XII. ADJOURNMENT**

There was a motion made by **Justin Proctor** and seconded by **BJ Couvillion** to adjourn meeting.

Vote all in favor, No nays.