



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa
15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, JANUARY 19, 2021 @ 5 P.M. AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403.

PRESENT: BRIAN SHIREY, JAMES MILLER, SAMMY RICHMOND AND BJ COUVILLION.

ABSENT: JUSTIN PROCTOR

ALSO, PRESENT: JASON HOOD, GENERAL MANAGER; CHUCK SPANGLER AND JAY PITTMAN, OF SPANGLER ENGINEERING; RANDI MATTHEWS, OF TAYLOR AND MATTHEWS CPA; TREY SANDERS, AUDITOR OF HANNIS T. BOURGEOIS.

I. CALL TO ORDER: (BRIAN SHIREY)

II. ROLL CALL:

III. APPROVAL OF THE MINUTES FROM THE DECEMBER 21, 2020 MEETING.

There was a motion made by **BJ Couvillion** and seconded by **Sammy Richmond** to approve minutes from the December 21, 2020 meeting.

Vote all in favor, no nays.

IV. MANAGER'S REPORT. (JASON HOOD)

*******Documents was given to each board member for review. *******

Jason stated that there were 136 permits with 9 of those being new addresses for the month of December.

Jason informed the board of the current progress of the West Pleasant Ridge lift station. The district attorney has received partial release documents from Chase and returned them for processing.

In hopes for next meeting to own that piece of property. And to begin moving forward with the construction process.

Jason stated he made contact with Vicki Travis of the Parish OEP to schedule meeting. This meeting will be in regards to contacts for emergency preparedness plan. Jason requested that 2 board members be involved in the process of the plan for hurricane season.



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And finally, Jason informed the board that he is obtaining quotes for the new pumps at Bedico Trace and Bedico Meadows 1 & 2 lift stations. These stations are needing to be attended daily. Jason will like to install the Sithe Chopper pumps. Once final quote is received, pumps and supporting equipment for station rehab will begin with TPSD1 team in house.

Old Business

A. APPROVAL TO ACCEPT ALL SEWER MAINS, LIFT STATION, AND FORCE MAIN FROM CROSS POINT COMMERCIAL PARK.

Jason gave board members recap of last-minute punch list items. Concerning the lift station with Mr. Pevey to accept into TPSD1 systems.

There was a motion made by **BJ Couvillion** and seconded by **James Miller** to approve to accept all sewer mains, lift station, and sewer force main from Cross Point Commercial Park.
Vote all in favor, no nays.

V. FINANCIAL REPORT AND REVIEW. (Randi Matthews)

*****Documents was given to each board member for review. *****

Randi stated the current cash balances, highlighted a few expenses, and allowed questions from the board.

There was a motion made by **BJ Couvillion** and seconded by **Sammy Richmond** to approve financial report and review.
Vote all in favor no nays.

VI. ENGINEER'S REPORT. (CHUCK SPANGLER)

*****Documents was given to each board member for review. *****



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Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.
Webb M. Anderson, P.E.
Jay C. Pittman, P.E.

ENGINEER'S REPORT

To: Mr. Brian Shirey, Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E.

Date: 19 January 2021

Projects/Status:

1. **BOND PROJECTS [Series 2017 & Series 2020]** – “Priority List” adopted 12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1 Cash on Hand). Status of all bond projects:

- a. **System Expansion (LA445/LA22)**
 - (1) Construction by Richard Price Contracting essentially completed.
 - (2) Total contract = 91.89% complete.
 - (3) **Recommend Acceptance of Work with Punch List. (Final Change Order being processed).**
 - (4) Pay Estimate #13 approved for \$17,915.10 (see item “6.b.”).
- b. **Southeast WWTP Improvements.**
 - (1) All work complete; punch list fully corrected.
 - (2) Retainage Est. (No. 16) attached; recommend approval.
- c. **Bedico Regional WWTP Improvements** – upgrade to 1,600,000 gpd
 - (1) Project schedule subject to LaDH/LaDEQ permit approvals.
 - (2) LaDEQ currently reviewing; schedule delayed until c. March 2021.
- d. **UNIVERSITY AVENUE Lift Station Improvements (Burger King LS + Patti Rd Lift Station & Force Main to NW WWTP)**
 - (1) Construction (Greenbriar) 99% completed; total contract=97.2% complete.
 - (2) **Recommend approval of Change Order No. 1 in the net amount of \$21,609.50 extra (primarily for additional boring quantities).**
 - (3) Pay Estimate #9 approved for \$69,720.50 (see item “6.c.”).
- e. **BOOKER NORTH LS/FM Improvements** –
 - (1) Construction by Lawson-Bonet stalled; total contract = 71.9% complete.
 - (2) Contract term: **100% elapsed.**
 - (3) Pay Estimate #4 approved for \$3,240.36 (see item “6.d.”).



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1. **BOND PROJECTS** - continued

- g. **Club DeLuxe Sewer Expansion** – Awarded to Spinks Construction at 11/16/2020 TPSD1 board meeting.
 - (1) Work has commenced; no pay request submitted for January.
 - (2) Complete work 06/04/2021.
- h. **Southeast WWTP MAINTENANCE BUILDING** – Architectural design completed (Bret Gasaway, AIA, Gasaway-Gasaway-Bankston Architects).
- i. **Conversion of Cell#1 / Planting of SE WWTP Wetlands** – wetlands/ planting to commence within 30 days.

2. **Self-funded/Immediate Projects:** – defer to Jason Hood for comments.

3. **Permits/LaDEQ Compliance Order(s)** – Jay Pittman to report on recommendations for remedial work on selected WWTP's for compliance with Compliance Order.

4. **VELMA Sewer Improvements [FY2020 LCDBG]** – Engineering work 95% complete; final plans 75% complete; Lift Station site acquisition approved 1/15/2021.

5. **Proposed Tangipahoa Ordinance** – defer to Jason for comments.

6. **REQUISITIONS** – *Series 2020 Bond Funds*

a. **Recommend approval of REQUISITION No. 14** – The Lemoine Co. **Retainage Est. (No. 16)** = \$185,822.70.

b. **Recommend approval of REQUISITION No. 15** – Richard Price Contracting **Pay Estimate No. 13** (System Expansion – LA445/LA22 = \$17,915.10).

c. **Recommend approval of REQUISITION No. 16** – Greenbriar DSLP **Pay Estimate No. 9** (Univ. Ave. LS/FM Impr. = \$69,720.50).

d. **Recommend approval of REQUISITION No. 17** – Lawson-Bonet Constr. **Pay Estimate No. 4** (Booker North LS/FM = \$3,240.36).

e. **Recommend approval of REQUISITION No. 18** – Spangler Engineering:
Inv. 21-06 = \$674.27 (Syst. Exp. LA445/LA22); Inv. 21-07 = \$13,249.17 (SE WWTP closeout);
Inv. 21-08 = \$4,606.87 (Univ. Ave. LS/FM Impr.).

Respectfully Submitted,

T. C. Spangler, Jr., P.E.

cc: Mr. Jason Hood, TPSD1 General Manager
Mr. Gene Myers, TPSD1 Operations Manager



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There was a motion made by Sammy Richmond and seconded by BJ Couvillion to accept of work with punch list, no change order.

Vote all in favor, no nays.

There was a motion made by BJ Couvillion and seconded by James Miller to approve of change order no. 1 in the net amount of \$21,609.50 extra (primarily for additional boring quantities).

Vote all in favor, no nays.

There was a motion made by BJ Couvillion and seconded by Sammy Richmond to approve Requisitions No. 14, 15, 16, 17, and 18.

Vote all in favor, no nays.

**VII. APPROVAL OF AUDIT ENGAGEMENT LETTER FROM HANNIS T. BOURGEOIS LLP.
(TREY SANDERS)**

*****Documents were given to each board member for review. *****

Auditor, Trey Sanders of Hannis T. Bourgeois, informed the board on formalities of the audit this year compared to previous years. He set expectations of dates and procedures. Opening the floor for questions from the board.

There was a motion made by Sammy Richmond and seconded by BJ Couvillion to approve of the audit engagement letter from Hannis T. Bourgeois LLP.

Vote all in favor, no nays.

**VIII. A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF ONE OR MORE DEPOSIT
ACCOUNTS AT FIRST GUARANTY BANK ON BEHALF OF THE SEWERAGE DISTRICT NO 1 OF
THE PARISH OF TANGIPAHOA FOR THE DEPOSIT OF PUBLIC FUNDS. (JASON HOOD)**

*****Documents were given to each board member for review*****

There was a motion made by BJ Couvillion and seconded by Sammy Richmond to authorize the establishment of one or more deposit accounts at First Guaranty Bank on the behalf of the Sewerage District No. 1 of the Parish of Tangipahoa for the deposit of public funds.

Vote all in favor, no nays.



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IX. AUTHORIZATION TO SEEK BIDS FOR A NEW SOUTHEAST WWTP MAINTENANCE BUILDING. (JASON HOOD)

Jason explained to the board basic needs of the Southeast WWTP and allowed questions.

There was a motion made by **BJ Couvillion** and **Sammy Richmond** to authorize to seek bids for a new southeast WWTP maintenance building.

Vote all in favor, no nays.

X. MEMBER PRIVILEGES.

None.

XI. ADJOURNMENT.

There was a motion made by **Sammy Richmond** and seconded by **BJ Couvillion** to adjourn meeting.

Vote all in favor, no nays.