



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, SEPTEMBER 20, 2021 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD, HAMMOND, LOUISIANA 70403.

PRESENT: JUSTIN PROCTOR, JAMES MILLER, SAMMY RICHMOND, BJ COUVILLION, AND BRIAN SHIREY.

ABSENT: NONE

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; JAY PITTMAN, OF SPANGLER ENGINEERING; RANDI MATTHEWS, OF TAYLOR AND MATTHEWS CPA;

I. CALL TO ORDER: (MR. SHIREY)

II. ROLL CALL: (JAMARA NORMAN)

III. APPROVAL OF THE MINUTES FROM THE AUGUST 16, 2021 MEETING.

There was a motion made by **BJ Couvillion** and second by **James Miller** to approve minutes from August 16, 2021.

Vote all in favor, no nays.

IV. MANAGER'S REPORT. (JASON HOOD)

******* Documents given to each member for review*******

Jason stated August's permit total was 146 with 14 of those being new addresses.

Jason also gave a hurricane recap. Stating we had 10 generators delivered which 2 was loaned to the city of Hammond. Three pump trucks were used and rotated to lift stations. Jason was well-pleased with the work of employees. Jason stated that the overall damage was at SE treatment plant and 10 to 12 sites had fence damage.



Jason ending his report briefing the board a current progress of the Water Sector program deadline. He let them know that the deadline has been extended to November 1, 2021.

V. RATIFY THE ELECTRONIC VOTES FOR THE APPROVAL OF THE SEVERE WEATHER PAYROLL POLICY. (JASON HOOD)

*******Documents given to each member for review*******

Jason allowed board to review documents and opened floor for any questions.

There was a motion made by **Justin Proctor** and second **Sammy Richmond** to ratify the electronic votes for the approval of the approval of the Severe Weather Payroll Policy.

Vote all in favor, no nays.

VI. RATIFY THE ELECTRONIC VOTES FOR THE APPROVAL OF A WAIVER OF THE PERMIT FEE FOR EXISTING RESIDENCES FROM SEPTEMBER 13, 2021 THRU SEPTEMBER 25, 2021. (JASON HOOD)

*******Documents were given to each member for review*******

There was a motion made by **BJ Couvillion** and second **James Miller** to ratify the electronic votes for the approval of a waiver of the permit fee for existing residences from September 13, 2021 thru September 25, 2021.

Vote all in favor, no nays.

VII. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)

*******Documents were given to each member for review*******

Randi highlighted a few items from the financial report and opened floor for discussion.



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There was a motion made by Justin Proctor and second by Sammy Richmond to approve the financial report and review.

Vote all in favor, no nays.

VIII. ENGINEER'S REPORT. (JAY PITTMAN)



Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.
Webb M. Anderson, P.E.
Jay C. Pittman, P.E.

ENGINEER'S REPORT

To: Mr. Brian Shirey, Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E.

Date: 20 September 2021

Projects/Status:

1. **BOND PROJECTS [Series 2017 & Series 2020]** – “Priority List” adopted 12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1 Cash on Hand). Status of all bond projects:

- a. **Bedico Regional WWTP Improvements** – upgrade to 1,600,000 gpd
(1) Project schedule subject to LaDH/LaDEQ permit approvals. All required information has been provided to regulatory review agencies.
- b. **UNIVERSITY AVENUE Lift Station Improvements (Burger King LS + Patti Rd Lift Station & Force Main to NW WWTP)**
(1) Retainage paid; construction closed out.
- c. **BOOKER NORTH LS/FM Improvements** –
(1) Retainage paid; construction closed out.
- d. **Tangi Lakes LS/FM Improvements** –
(1) See REVISED Schedule below:

DATE	MILESTONE
10/07/2021 (Thurs.)	Commence advertising for bids
10/28/2021 (Thurs.)	Pre-bid conference (10 a.m., Clausen Bldg. Meeting Room)
11/04/2021 (Thurs.)	Bid Opening. (10:00 a.m., Clausen Bldg. Meeting Room)
11/15/2021 (Mon.)	Award of bids (5:00 p.m., regular meeting of TPSD1)
11/29/2021 (Mon.)	Preconstruction conference (10:00 am – TPSD1 Engineer's Office)
12/13/2021 (Mon.)	Commence Construction - 150 calendar days

- e. **Club DeLuxe Sewer Expansion** –
(1) Construction in progress (Spinks Construction).
(2) No pay request this month.
(3) Contractor continuing to work through hurricane and extended rain delays.
- f. **Conversion of Cell#1 / Planting of SE WWTP Wetlands**
(1) Cell #1 conversion net yet underway.

2. **Self-funded/Immediate Projects:** – defer to Jason Hood for comments.

214 Southwest Railroad Avenue • Post Office Box 1374 • Hammond, Louisiana 70404 • (985) 542-8665



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3. **Permits/LaDEQ Compliance Order(s)** – Jay Pittman to report on recommendations for remedial work on selected WWTP's for compliance with Compliance Order.

4. **VELMA Sewer Improvements [FY2020 LCDBG]** – Preconstruction conference held 7/12/2021; work to commence 09/13/2021 (Mitchell Contracting, Inc.). Total project budget (\$1,335,741) funded as follows:

SOURCE OF FUNDS	AMOUNT
a. FY2020 La. Community Development Block Grant:	\$ 999,300
b. Tangipahoa Parish Government:	207,741
c. Sewerage District No. 1 of Tangipahoa Parish*:	128,700
TOTAL PROJECT FUNDING:	\$ 1,335,741

* Included in TPSD1 Series 2020 Bond funds

5. **REQUISITIONS** – Series 2020 Bond Funds
No requisitions this month.

Respectfully Submitted,


Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager
Mr. Gene Myers, TPSD1 Operations Manager

IX. MEMBER PRIVILEGES.

None.

X. ADJOURNMENT

There was a motion made by **Justin Proctor** and second by **BJ Couvillion** to adjourn meeting.
Vote all in favor, no nays.