



SEWERAGE DISTRICT NO. 1  
OF THE  
**Parish of Tangipahoa**

15481 West Club Deluxe Road • Hammond, LA 70403  
(985) 542-8877

**PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, OCTOBER 18, 2021 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD HAMMOND, LOUISIANA 70403.**

**PRESENT: JUSTIN PROCTOR, JAMES MILLER, SAMMY RICHMOND, AND BRIAN SHIREY.**

**ABSENT: BJ COUVILLION**

**ALSO PRESENT: JASON HOOD, GENERAL MANAGER; CHUCK SPANGLER, OF SPANGLER ENGINEERING; BRAD CASCIO, ATTORNEY FOR DISTRICT; RANDI MATTHEWS, OF TAYLOR AND MATTHEWS CPA;**

**I. CALL TO ORDER: (MR. SHIREY)**

**II. ROLL CALL: (JAMARA NORMAN)**

**III. APPROVAL OF MINTUES FROM THE SEPTEMBER 20, 2021 MEETING.**

There was a motion made by Justin Proctor and second by James Miller to approve minutes from the September 20, 2021 meeting.

Vote all in favor, no nays.

**IV. MANAGER'S REPORT. (JASON HOOD)**

Jason began his report, stating that permits for the month of September was a total of 132 with 13 of those being new addresses. Also, that the field crews have resumed normal daily operations while continuing storm cleanup and repairs. Randi and Jason will start working on the 2022 proposed budget in early November. Once prepared Jason will send it to be reviewed by board. Jason welcomed any of the board members to participate in the budget proposal.

Jason also informed the board that Jamara has submitted all documents related to Ida expenses to the Louisiana Public Assistance Department. In hopes to get assistance in the reimbursement process to Fema.

Chuck, Jay, and Jason have been meeting with the Water Sector Consultants working on the application process on a weekly basis. And discussing the best plan of action to achieve the maximum funding available. Jason continued stating that the consultants and Chuck



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believe that TPSD1 has a strong case for funding. Jason also recommends that the board commit to a 31% match rather than 25%.

**V. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)**

\*\*\*\*\*Documents were given to each board member for review.\*\*\*\*\*

Randi highlighted account balance and expenses for the month and open the floor to questions from the board.

There was a motion made by Justin Proctor and second by James Miller to approve the financial report and review.

Vote all in favor, no nays.

**VI. ENGINEER'S REPORT. (CHUCK SPANGLER)**

**Spangler Engineering, LLC**

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.  
Webb M. Anderson, P.E.  
Jay C. Pittman, P.E.

**ENGINEER'S REPORT**

To: Mr. Brian Shirey, Chairman  
& Board Members  
Sewerage District No. 1 of Tangipahoa Parish  
15485 W. Club Deluxe Road  
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C., P.E.

Date: October 18, 2021

Projects/Status:

**1. BOND PROJECTS [Series 2017 & Series 2020 - "Priority List" adopted**

12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1

Cash on Hand). Status of all bond projects:

- a. **Bedico Regional WWTP Improvements** – upgrade to 1,600,000 gpd
  - i. Project schedule subject to LaDH/LaDEQ permit approvals. All required information has been provided to regulatory review agencies.
- b. **Tangi Lakes LS/FM Improvements** –
  - i. See REVISED Schedule below.



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DATE	MILESTONE
10/07/2021 (Thurs.)	Commence advertising for bids
10/28/2021 (Thurs.)	Pre-bid conference (10 a.m., Clausen Bldg. Meeting Room)
11/04/2021 (Thurs.)	Bid Opening. (10:00 a.m., Clausen Bldg. Meeting Room)
11/15/2021 (Mon.)	Award of bids (5:00 p.m., regular meeting of TSPD)
11/29/2021 (Mon.)	Preconstruction conference (10:00 am - TSPD Engineer's Office)
12/13/2021 (Mon.)	Commence Construction - 150 calendar days

c. **Club DeLuxe Sewer Expansion -**

- i. Construction in progress (Spinks Construction). ii. No pay request this month.
- iii. Contractor continuing to work through hurricane and extended rain delays.

ct. **Conversion of Cell #1 Planting of SE WWTP Wetlands**

- i. Cell #1 conversion not yet underway.

2. **Water Sector Program (Division of Administration):**

- a. Project submittal ~~deadline~~: November 1, 2021
- b. Total Budget \$4.13M - 75%/25% (min.) Grant Match
- c. Proposed Improvement Projects include: Bedico Regional WWTP Upgrade, Consolidation/Closure of The Havens WWTP, Northwest WWTP Upgrade.
- ct. Recommend TSPD approve Owner-Engineer Agreement for Water Sector Program.

3. **Self-funded/Immediate Projects: -** defer to Jason Hood for comments.

4. **Permits/LaDEQ Compliance Order(s) -** Jay Pittman to report on recommendations for remedial work on selected WWTP's for compliance with Compliance Order



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5. **VELMA Sewer Improvements [FY2020 LCDBG]** – Preconstruction conference held

7/12/2021; work to commence 09/13/2021 (Mitchell Contracting, Inc.). Total project budget (\$1,335,741) funded as follows:

\* *Included in TPSDI Series 2020 Bond funds*

SOURCE OF FUNDS	AMOUNT
a. FY2020 La. Community Development Block Grant:	\$ 999,300
b. Tangipahoa Parish Government	207 741
c. Sewerage District No. 1 of Tangipahoa Parish*:	128,700
TOTAL PROJECT FUNDING:	\$ 1 335 741

6. **REQUISITIONS** – *Series 2020 Bond Funds*

a. No requisitions this month.

Respectfully Submitted,

  
Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager  
Mr. Gene Myers, TPSD1 Operations Manager



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**VII. APPROVAL OF OWNER-ENGINEER AGREEMENT FOR WATER SECTOR PROGRAM BETWEEN TPSD1 AND SPANGLER ENGINEERING. (CHUCK SPANGLER)**

Chuck explained to board the details of the contract and how it compares to current contract. He then opens the floor for question from the board.

There was a motion made by Sammy Richmond and seconded by Justin Proctor approval of owner-engineer agreement for water sector program between TPSD1 and Spangler engineering.

Vote all in favor, no nays.

**VIII. APPROVAL TO AMENDA THE PAY GRID ADDING GRADE (111) AND MOVING THE ADMINISTRATIVE ASSISTANT TO THAT GRADE. (JASON HOOD)**

\*\*\*\*\*Documents given to each board member for review. \*\*\*\*\*

There was a motion made by Justin Proctor and second by Sammy Richmond to approve to amend the pay grid adding grade (111) and moving the administrative assistant to that grade.

Vote all in favor, no nays.

**IX. APPROVAL RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE LA OFFICE OF COMMUNITY DEVELOPMENT (OCD) TO SECURE WATER SECTOR PROGRAM FUNDING. (JASON HOOD)**

\*\*\*\*\*Documents give to each board member for review. \*\*\*\*\*

Jason referenced the 31% match mentioned early in the Mangers report about the Water Sector application. Jason further elaborated of how that would benefit the district. Requesting approval for resolution in place for the application process.

There was a motion made by Sammy Richmond and seconded by James Miller approved resolution authorizing the submission of an application to the La office of Community Development (OCD) to secure water sector program funding.

Vote all in favor, no nays.

**X. APPROVAL OF AN INFRASTRUCTURE IMPROVEMENT AND UPGRADE SCHEDULE.**



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Jason discussed priority list for the treatment plant /collection system rehab and consolidation with the board. Jason amends the priority list given to board. Adding number 7 for Southeast WWTP High flow Reservoir.

There was a motion made by Justin Proctor and seconded by James Miller to approve infrastructure improvement and upgrade schedule.  
Vote all in favor, no nays.

**XI. MEMBER PRIVILEGES.**

None.

**XII. ADJOURMENT.**

There was a motion made by Sammy Richmond and seconded by James Miller to adjourn meeting.  
Vote all in favor, no nays.