



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, NOVEMBER 15, 2021 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD HAMMOND, LOUISIANA 70403.

PRESENT: BJ COUVILLION, JAMES MILLER, AND BRIAN SHIREY.

ABSENT: JUSTIN PROCTOR, SAMMY RICHMOND

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; CHUCK SPANGLER AND JAY PITTMAN, OF SPANGLER ENGINEERING; BRAD CASCIO, ATTORNEY FOR DISTRICT; RANDI MATTHEWS, OF TAYLOR AND MATTHEWS CPA;

I. CALL TO ORDER (Brian Shirey)

II. ROLL CALL (JAMARA NORMAN)

III. APPROVAL OF THE MINUTES FROM THE OCTOBER 18, 2021 MEETING.

There was a motion made by **BJ Couvillion** and second by **James Miller** to approve minutes from the October 18, 2021 meeting.

Vote all in favor, no nays.

IV. MANAGER'S REPORT (JASON HOOD)

Jason stated there was total of 155 permits with 12 of those being new addresses.

Jason updated the board on the levee work at the Brookfield WWTP stating it is 85% completed. The operations crew in conjunction with a contractor have installed the sheet piling, and that hauling the dirt into backfill the levees. Once completed Jason will update DEQ to have that treatment plant removed from the consolidated compliance order.



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Jason provided the board with copy of the 2022 budget. Giving the board time to review and ask questions. The proposed 2022 budget does include a comparison between a 3% salary increase for the employee's vs a 4% increase. He asks the board to consider the cost-of-living increase, he recommended giving the 4% increase.

He told the board that the December agenda will be full with several important items for action to be taken on. Email will be sent out in advance to be reviewed. Adding in the next few weeks, Jason will receive quotes for the expansion of the Sal Mar Deb STP. To accommodate the new school TPSS will be opening at the old Harvest School on Yokum Rd. Jay Pittman has preliminary estimate of \$50,000 to do this expansion. TPSS will pay a capacity fee of \$36,000 which will put into the cost of the project.

Lastly, he informed the board on the on-going Woodlake Est. issues.

V. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)

*******Documents were given to each board member for review. *******

Randi highlighted account balance and expenses for the month and open the floor for discussion.

There was a motion made by **BJ Couvillion** and second by **James Miller** to approve the financial report and review.

Vote all in favor, no nays.



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VI. ENGINEER'S REPROT. (JAY PITTMAN)



Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.
Webb M. Anderson, P.E.
Jay C. Pittman, P.E.

ENGINEER'S REPORT

To: Mr. Brian Shirey, Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E.

Date: November 15, 2021

Projects/Status:

1. **BOND PROJECTS [Series 2017 & Series 2020]** – “Priority List” adopted 12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1 Cash on Hand). Status of all bond projects:
 - a. **Bedico Regional WWTP Improvements** – upgrade to 1,600,000 gpd
 - i. Project schedule subject to LaDH/LaDEQ permit approvals. All required information has been provided to regulatory review agencies.
 - b. **Tangi Lakes LS/FM Improvements** –
 - i. Bids opened on Thursday, 11/04/2021.
 - ii. **Recommend awarding to Mitchell Contracting for the Base Bid + Additive Alternate No.1 (Emergency Generator).**
 - c. **Club DeLuxe Sewer Expansion** –
 - i. Construction in progress (Spinks Construction).
 - ii. No pay request this month.
 - iii. Contractor continuing to work through hurricane and extended rain delays.
 - d. **Conversion of Cell#1 / Planting of SE WWTP Wetlands**
 - i. Cell #1 conversion net yet underway.
2. **Water Sector Program (Division of Administration):**
 - a. Applications successfully submitted on November 1, 2021.
 - b. Total Budget: \$4.13M - 75%/25% (min.) Grant Match
 - c. Proposed Improvement Projects include: Bedico Regional WWTP Upgrade, Consolidation/Closure of The Haven WWTP, Northwest WWTP Upgrade.
3. **Self-funded/Immediate Projects:** – defer to Jason Hood for comments.
4. **Permits/LaDEQ Compliance Order(s):**
 - a. Northwest WWTP compliance order to be addressed via Water Sector project.
 - b. No updates this month regarding other WWTPs.



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5. **VELMA Sewer Improvements [FY2020 LCDBG]:**

- a. Construction in progress (Mitchell Contracting)
- b. Pay Estimate No. One (1) approved for \$187,770.42
- c. Total project budget (\$1,335,741) funded as follows:

SOURCE OF FUNDS	AMOUNT
a. FY2020 La. Community Development Block Grant:	\$ 999,300
b. Tangipahoa Parish Government:	207,741
c. Sewerage District No. 1 of Tangipahoa Parish*:	128,700
TOTAL PROJECT FUNDING:	\$ 1,335,741

* Included in TPSD1 Series 2020 Bond funds

6. **REQUISITIONS** – Series 2020 Bond Funds

- a. **Recommend approval of REQUISITION No. 43** – Spangler Engineering
 - i. Inv. 21-104 = \$44,138.38 (Northwest Regional WWTP Impr.); Inv. 21-105 = \$36,332.40 (Bedico Regional WWTP Impr.); Inv. 21-106 = \$12,247.90 Sewer System Improvements - VELMA; Inv. 21-107 = \$20,578.59 (HAVEN Lift Station / Force Main Improvements).

Respectfully Submitted,


Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager
Mr. Gene Myers, TPSD1 Operations Manager

There was a motion made by **BJ Couvillion** and second by **James Miller** to approve requisition no.43.

Vote all in favor, no nays.

VII. APPECTANCE AND APPROVAL OF THE LOW BASE BID (\$654,200) PLUS THE ADDITIVE ALTERNATE (\$40,000) FOR THE TANGI LAKES LIFT STATION/ FORCE MAIN IMPROVEMENTS PROJECT FROM MITCHELL CONTRACTING INC. (JAY PITTMAN) ***Documents giving to each board member for review. *******



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There was a motion made by **BJ Couvillion** and second by **James Miller** to accept and approve the low base bid (\$654,200), plus the additive alternate (\$40,000) for the Tangi Lakes lift station / force main improvements project from Mitchell Contraction Inc.

Vote all in favor, no nays.

VIII. MEMBER PRIVILEGES.

None.

IX. ADJOURNMENT.

There was a motion made by **BJ Couvillion** and second by **James Miller** to adjourn meeting.
Vote all in favor, no nays.