



SEWERAGE DISTRICT NO. 1  
OF THE  
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403  
(985) 542-8877

**PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY DECEMBER 15, 2021 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD HAMMOND, LOUISIANA 70403.**

**PRESENT: JUSTIN PROCTOR, SAMMY RICHMOND, BJ COUVILLION, JAMES MILLER, AND BRIAN SHIREY**

**ABSENT: NONE**

**ALSO PRESENT: JASON HOOD, GENERAL MANAGER; CHUCK SPANGLER, OF SPANGLER ENGINEERING; BRAD CASCIO, ATTORNEY FOR DISTRICT;**

**I. CALL TO ORDER (BRIAN SHIREY)**

**II. ROLL CALL (JAMARA NORMAN)**

**III. APPROVAL OF THE MINUTES FROM THE NOVEMBER 15, 2021 MEETING.**

There was a motion made by **Justin Proctor** and second by **James Miller** to approve minutes from the November 15, 2021 meeting.

**IV. FINANCIAL REPORT AND REVIEW. (JASON HOOD)**

**\*\*\*\*\*Documents were given to each member for review\*\*\*\*\***

Jason highlighted a few expenses and open the floor for discussion.

There was a motion made by **Sammy Richmond** and seconded by **Justin Proctor**. Vote all in favor, no nays.



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**V. APPROVAL OF THE AMENDED 2021 FISCAL YEAR BUDGET. (JASON HOOD)**  
**\*\*\*\*\*Documents were given to each member for review. \*\*\*\*\***

Jason requested that 2021 fiscal year budget be table until later.

There was a motion made by BJ Couvillion and Sammy Richmond to approval to table the amended 2021 fiscal year budget.

**VI. APPROVAL TO AMEND THE TPSD1 PAY GRID TO REFLECT THE RECOMMENDED ANNUAL CPI PERCENTANGE INCREASE. (JASON HOOD)**

Jason asks board to amend the budget to the 4% increase instead of the 3% CPI. The board asks that an annual year review for budget.

There was a motion made by BJ Couvillion and seconded by Justin Proctor to approve to amend the TPSD1 pay grid to reflect the recommended annual CPI percentage increase.

Vote all in favor, no nays.

**VII. APPROVAL OF THE PROPOSED 2022 FISCAL YEAR BUDGET. (JASON HOOD)**  
**\*\*\*\*\* Documents were given to each member for review\*\*\*\*\***

Jason opened the floor for questions and answered.

There was a motion made by BJ Couvillion and seconded by Sammy Richmond to approval of the proposed 2022 fiscal year budget.

Vote all in favor, no nays.

**VIII. MANAGER REPORT. (JASON HOOD)**

Jason stated there was 144 (one hundred forty-four) permits for the month of November with 23 (twenty-three) being new addresses.

Jason informed the board that he reached out to Enterprise Fleet Leasing to trade out 2 (two) trucks at the end of the lease in May. They notified him the manufactures are not taking orders for new builds until July 2022. Enterprise was unable to provide any alternate trucks to fit the need of the



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district. Jason plans on renewing the lease that the district has currently with Enterprise for the 2 (two) trucks in 1 (one) year.

Clearwater Utilities has completed a significant repair under the maintenance contract in The Havens Subdivision. There were several sections of gravity line damaged or faulty in the Havens that were causing a bypass into a ditch in the rear of the subdivision that we received numerous complaints about. One section needing repair was under the road and the road had to be cut to make that repair the others were in the public right of way.

There was an issue at El Rancho lift station that occurred during Ida. There was an overflow at the lift station during the massive power failure. There was a complaint made by owner of the neighboring property. This was recently brought to the attention of Jason. Jason has corresponded with DEQ and Brad about the overflow.

**IX. APPROVAL OF THE 2022 PROPERTY, CASUALTY, AND LIABILITY INSURANCE PROPOSAL FROM AMGUARD INS. COMPANY. (JASON HOOD)**

**\*\*\*\*\*Documents was given to each board member for review\*\*\*\*\***

Jason stated that he reached out to Emery and James about the increase. Emery and James stated to Jason that the cost of business increased. Board asked questions.

There was a motion made by **BJ Couvillion** and seconded by **James Miller** to approve the 2022 property, casualty, and liability insurance proposal from Amguard ins. Company.  
Vote all in favor, no nays.

**X. APPROVAL OF THE LOW BID FROM PURE OIL CO. FOR 2022 BULK FUEL PURCHASING. (JASON HOOD)**

Jason stated this the only company to submit bids. They have increase by a small amount.

There was a motion made by **BJ Couvillion** and **Sammie Richmond** to approve the low bid from Pure Oil company for 2022 bulk fuel purchasing.  
Vote all in favor, no nays.



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## XI. ENGINEER'S REPORT. (CHUCK SPANGLER)



### Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.  
Webb M. Anderson, P.E.  
Jay C. Pittman, P.E.

### ENGINEER'S REPORT

To: Mr. Brian Shirey, Chairman  
& Board Members  
Sewerage District No.1 of Tangipahoa Parish  
15485 W. Club DeLuxe Road  
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / *JCP* Pittman, P.E.

Date: December 15, 2021

Projects/Status:

1. **BOND PROJECTS [Series 2017 & Series 2020]** – “Priority List” adopted 12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1 Cash on Hand). Status of all bond projects:
  - a. **Bedico Regional WWTP Improvements** – upgrade to 1,600,000 gpd
    - i. Project schedule subject to LaDH/LaDEQ permit approvals. All required information has been provided to regulatory review agencies.
  - b. **Tangl Lakes LS/FM Improvements** –
    - i. Preconstruction conference held.
    - ii. NTP to be issued January 3, 2021
  - c. **Club DeLuxe Sewer Expansion** –
    - i. Construction in progress (Spinks Construction).
    - ii. No pay request this month.
    - iii. Contractor continuing to work through hurricane and extended rain delays.
2. **Water Sector Program (Division of Administration):**
  - a. Applications successfully submitted on November 1, 2021.
  - b. Total Budget: \$4.13M - 75%/25% (min.) Grant Match
  - c. Proposed Improvement Projects include: Bedico Regional WWTP Upgrade, Consolidation/Closure of The Haven WWTP, Northwest WWTP Upgrade.
3. **Self-funded/Immediate Projects:** – defer to Jason Hood for comments.
4. **Permits/LaDEQ Compliance Order(s):**
  - a. Northwest WWTP compliance order to be addressed via Water Sector project.
  - b. No updates this month regarding other WWTPs.
5. **VELMA Sewer Improvements [FY2020 LCDBG]:**
  - a. Construction in progress (Mitchell Contracting)
  - b. Pay Estimate No. One (1) approved for \$187,770.42
  - c. Total project budget (\$1,335,741) funded as follows:

SOURCE OF FUNDS	AMOUNT
a. FY2020 La. Community Development Block Grant:	\$ 999,300
b. Tangipahoa Parish Government:	207,741
c. Sewerage District No. 1 of Tangipahoa Parish*:	128,700
<b>TOTAL PROJECT FUNDING:</b>	<b>\$ 1,335,741</b>

\* Included in TPSD1 Series 2020 Bond funds

Engineer's Report  
December 15, 2021  
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6. **REQUISITIONS** – Series 2020 Bond Funds
  - a. **Recommend approval of REQUISITION No. 44** – Spangler Engineering
    - i. Inv. 21-117 = \$11,987.01 (Sewer System Improvements – VELMA).

Respectfully Submitted,

*Jay C. Pittman*  
Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager  
Mr. Gene Myers, TPSD1 Operations Manager



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There was a motion made by **BJ Couvillion** and seconded by **Justin Proctor** to approve requisition no. 44.

Vote in favor, no nays.

**XII. APPROVAL OF THE 2022 HOLIDAY SCHEDULE. (JASON HOOD)**

\*\*\*\*\*Documents given to each member for review.\*\*\*\*\*

There was a motion made by **BJ Couvillion** and seconded by **Sammy Richmond** to approve the 2022 holiday schedule.

Vote in favor, no nays.

**XIII. APPROVE ACCEPTANCE OF PHASE 2B OF THE E. BEDICO SUBDIVISION INFRASTRUCTURE INTO TPSD1 INVENTORY. (JASON HOOD)**

Jason explained that current have phase 1 and 2 A of East Bedico. Recently completed the last phase and has been inspected by Spangler Engineers.

There was a motion made by **BJ Couvillion** and seconded by **Sammy Richmond** to approve acceptance of the phase 2B of the E. Bedico subdivision infrastructure into TPSD1 inventory.

Vote all in favor, no nays.

**XIV. MEMBER PRIVILEGES.**

Each board member wished everyone a Merry Christmas.

**XV. ADJOURNMENT.**

There was a motion made by **Justin Proctor** and seconded **BJ Couvillion** to adjourn meeting.  
Vote all in favor, no nays.